

Yuen Long Catholic Secondary School  
2023-2024

28 August 2023

Dear Parents / Guardians,

**Reminder for Back to School**

The arrangements for the new school year are as follows. Parents are request to read them carefully.

1. School starting week and class schedule for September

- (1) 1 September (Friday), 4 September (Monday) and 5 September (Tuesday) are the school starting week, and the opening ceremony will be held on 5 September (Tuesday); please refer to the Appendix 1: 2023-2024 September Class Schedule".
- (2) From 6 September (Wednesday) to 15 September (Friday), students will attend classes on a half-day schedule (except for growth and development day activities, please refer to relevant notice at all levels for details), and must bring the summer homework back and submit it to the subject teacher for review on 6 September. The half-day class schedule are from 8:10 am to 1:15 pm. For details, please refer to "Appendix 2: 2023-2024 Class Timetable". The class timetable for each class will be distributed on the first week of school.
- (3) In the afternoon of 8 September (Friday), 14 September (Thursday), 15 September (Friday) and 29 September (Friday) are teacher development activities or teacher meetings, and school will be finished at 13:15.
- (4) 11-13 September is the Growth and Development Day of this school year. Our school will arrange different growth and development activities according to different form levels. For details, please refer to DG/23-24/1-3 for each form level (all students must participate).
- (5) Starting from 18 September (Monday) (except 29 September), students will attend classes according to a full-day class schedule, with class times from 8:10 am to 3:40 pm. For details, please see "Appendix 2: 2023-2024 Class Schedule" .
- (6) 30 September (Saturday) is the day after Mid-autumn Festival, students are not required to go to school.
- (7) The class schedule in September is as follows:

Date	School Time	Form Levels	Content
1, 4, 5 September	08:10-12:00	S.1-S.6	School starting week activities
6-8 September (Wednesday - Friday)	08:10-13:15	S.1-S.6	Half-day class schedule
11 September (Monday)	08:10-13:15	S.1, S.3-S.6	Half-day class schedule
11-12 September (Monday – Tuesday)	1:15pm – 3:30 the next day	S.2	Growth and Development Day – "Self-discipline and management" education camp (2days 1night). For details please see the relevant notice.
12 September (Tuesday)	08:45-16:00	S.1, S.3-S.5	Growth and Development Day – Exploring historical sites and cultures to gather youth motivation. For details please see the relevant notice.
	08:10-16:00	S.6	Growth and Development Day - "DSE English Test-taking Strategies Seminar" and Mock Interview.

12-13 September (Tuesday-Wednesday)	1:15pm – 2:30 the next day	S.4	Growth and Development Day – "Breakthrough in Yourself" education camp (2days 1night)
13 September (Wednesday)	08:10-13:15	S.1-S.3, S.5-S.6	Half-day class schedule
14-15 September (Thursday-Friday)	08:10-13:15	S.1-S.6	Half-day class schedule
*starting from 18 September (Monday)	08:10-15:40	S.1-S.6	Half-day class schedule
29 September (Friday)	08:10-13:15	S.1-S.6	Half-day class schedule
30 September (Saturday)	Holiday	S.1-S.6	The day after Mid-autumn Festival

\*For S.1 and S.2 students, a tenth session will be added on Tuesdays and Thursdays from 15:25-16:00.

## 2. Student Affairs

- (1) For the student affairs arrangements of our school, please refer to "Appendix 3: Student Affairs and Awards Section". Should you have any queries, please contact class teacher or Mr. H.F. Kwok.
- (2) For the "Student Grant", "Application of Student Financial Assistance Scheme" and "Application Form for MTR Student Travel Concession Scheme" of the Education Bureau, please refer to notice: SC/23-24/1a.
- (3) For the "2023/24 Seasonal Influenza Vaccination School Outreach (Free) Programme", Student Health Service and eHealth Online Registration Consent Form, please refer to notice: SC/23-24/1b.

## 3. Learn from Reading

Creating opportunities for students to "learn to read" and "learn from reading" is one of the key projects of the school. It is hoped that through creative, interesting and diverse reading activities, students will develop interest in reading and develop reading habits. Broaden the knowledge base of students and guide students to connect the knowledge gained from reading to the study of different subjects. Our school has Hyread e-reading platform and Education City e-reading platform, students can log in through the school website. Students' Hyread reading/education city e-reading platform login accounts will be sent to students via intranet email. Students are asked to make good use of their spare time and read more.

## 4. Regarding school uniforms, appearance and attendance matters

- (1) Class teacher will check students' school uniforms and appearance every day. Those who fail to meet the standards will be required a detention for an hour on the same day (for half-day schedule, students will be required a detention for an hour after school the next day). The relevant arrangements will be implemented from 1 September. Please refer to page 13 of the Student Handbook for uniform and grooming standards.
- (2) For student who returns to school after 8:10am will be required a detention for an hour on the same day (half-day schedule, students will required a detention for an hour after school the next day). The relevant arrangements will be implemented on 1 September.

- (3) If students ask for leave due to personal issue, they must submit a leave letter to class teacher or submit an application in eClass two days before the leave, and state the reason for the leave.
- (4) If students ask for a sick leave, please use the eClass app to apply for leave immediately or submit a leave request letter and/or doctor's certificate to the class teacher within three days after classes resume. Those who fail to submit the above documents will be treated as absent from class, and the relevant records will be displayed on the score sheet.
- (5) Students are asked to gather at the morning assembly venue before the bell rings at 8:10 am. Students who arrive after 8:10 will be recorded once and who is late for assembly for five times will get a detention. (For half-day schedule, students are required to return to the classroom immediately after the bell rings at 8:10am. Those who do not arrive at 8:13 am will be marked as late entry to the classroom, and who marked as late for 5 times will get a detention.)
- (6) Should you have any queries, please contact class teacher, Ms. W.Y. Kan or Mr. C.K. Lai.

#### 5. Personal data collection

According to the Personal Data (Privacy) Ordinance, schools must obtain parents' consent before they can use and store parents' and students' personal data. A copy of "Appendix 4: "Personal Data Collection and Privacy Policy (Students and Parents)" Consent Form" is attached for parents' reference. If parents do not agree to the disclosure of their children's personal information, they can apply in writing to the school within two weeks of the start of school. We hope that parents will pay attention.

#### 6. Student Activity and Health Survey

- (1) Physical education is part of the school curriculum and all students in the school must actively participate. "Students' Physical Education and Extracurricular Activities" (SC/23-24/1c) and "Student Health Questionnaire and Intention Form" are attached for parents' reference. The relevant notices will be distributed during the first week of school. Parents are kindly requested to fill in and return to the class teacher.
- (2) Students who want to apply for the "Student Activities Support Grant", please refer to the "SC/23-24/1d", fill in the reply slip and return it to the collection box of the school office.
- (3) If students are interested in applying to join the Scouts, please refer to "EA/23-24/1" for details.

#### 7. CCTV system

In order to protect the safety and interests of all students and staff, the school has installed closed-circuit televisions in some public areas (such as school gates, corridors, snack bars, etc.). All recorded images will generally be automatically deleted in a loop recording method 30 days after the recording date. School follows the "Personal Data (Privacy) Ordinance" and "Guidelines on CCTV Surveillance Measures" promulgated by the Hong Kong Office of the Privacy Commissioner for Personal Data to process relevant video recordings to ensure that the privacy of teachers and students is not violated.

#### 8. "Grantham Scholarships Fund - Grantham Maintenance Grants"

The relevant maintenance grants is now open for application. Maintenance grants will be provided to S.4 to S.6 students who have been assessed under a means test as financially in need. If you wish to apply, you can go to the "Grantham Scholarship Fund Committee" (34/F, 213 Queen's Road East, Wan Chai, Hong Kong) to obtain the application form, application

guidelines and schedules, or download them from the "Working Family and Student Financial Assistance Agency" website.

9. Accident & Emergency Fee

If a student is injured in an accident at school and is confirmed by the first aid teacher to be sent to a hospital, the school will contact the parents for follow-up. If the parents cannot be contacted, the school will take the life, safety and health of the students as the main premise, and send the students to the hospital as soon as possible, and the parents will be responsible for the necessary expenses. According to the Hospital Authority's implementation of fees for emergency departments in public hospitals (the fee for qualified persons holding Hong Kong ID cards is \$180; the fee for non-eligible persons is \$1,230), should you have any queries, please contact class teacher.

10. Arrangements during typhoon or heavy rain

If the Education Bureau announced classes to be suspended due to a typhoon or rainstorm warning, classes on that day will be canceled and will not be made up.

- (1) When the Observatory issues Tropical Cyclone Warning Signal No. 8 or above, schools will be suspended.
- (2) A red or black rainstorm warning signal is issued from 5:30am to 8:00am, and schools will be suspended for the whole day.
- (3) When a red or black rainstorm warning signal is issued from 8am to 1pm or later, schools will continue to hold classes until the end of the day.
- (4) In the event of an emergency, our school has formulated measures in accordance with the guidelines issued by the Education Bureau regarding sudden or severe weather conditions. Parents can refer to the "SC/23-24/1e" and reply the E-notice so that the school can make appropriate arrangements for their children to go to school or return home.

11. E-class App

- (1) In order to strengthen communication, the school will use a mobile application (E-class App) to distribute information to parents this year, such as electronic notices, various questionnaires, school opening instructions, etc., so parents are required to install it and keep their login information carefully. Parents can also check student attendance, daily homework, smart card balance, school calendar and other information through the App. In addition, the App also supports message push function, and the school will push important messages to parents' mobile phones in real time. Parents can search for E-class on Google Play or App store and download it for free.

(2) Arrangement of accounts

a. Parents Account

- (i) S.1 freshmen: A new parent login account has been distributed during registration in July.
- (ii) Transfer students at all levels: Already distributed on the registration day.
- (iii) Former students: The password remains unchanged. If you forget your password, you must call the school to reset it.

b. Student Account

- (i) Freshmen: Will be distributed after the school starts.
- (ii) Former students: The password remains unchanged. If you forget your password, please go to the school office and ask the IT staff to reset it.

Should you have any questions about the installation or use of the App, please contact Mr. F.M. Lui at 2443 1363 or visit the E-class App page on the school website. Parents can also call the E-class Parent Support Department.

12. Use of Campus Life images / video clips

Since the school will produce school brochures and videos for external promotion during the school year; Therefore, your children's school life photos or video clips may be edited and used. If parents do not agree to the disclosure of your children's photos or clips, they can apply in writing to the school within two weeks after the start of school.

Parents are kindly requested to pay attention to the above items and communicate more with our teachers to reflect the spirit of home-school cooperation.

Yours faithfully,



*Ms. Wong Kin Yee*  
Principal

----- Reply Slip -----

Dear Principal,

**Reminder for Back to School**

I am the parent/guardian of student \_\_\_\_\_ ( ) from Class \_\_\_\_\_. I hereby acknowledge receipt of the school notice concerning the matters of back to school and I will urge my children to cooperate to complete it.

Name of Parent/Guardian: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

Ref:SC/23-24/1

Bible words: But the seed on good soil stands for those with a noble and good heart, who hear the word, retain it, and by persevering produce a crop. (Luke 8:15)



Yuen Long Catholic Secondary School  
2023-2024

28 August 2023

Dear Parents / Guardians,

**Application for the "Student Grant," "Student Financial Assistance Scheme," and "MTR Student Transport Concession Scheme"**

Parents can apply for the "Student Grant," "Student Financial Assistance Scheme," and "MTR Student Transport Concession Scheme" online once the school year begins. Here are the relevant details:

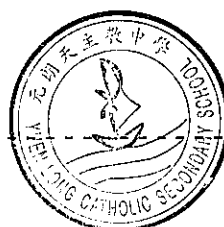
- (1) The Education Bureau (EDB) will introduce electronic submission (e-Submission) of applications for student grants in government schools, aided schools, ~~Caput~~ schools, and schools under the Direct Subsidy Scheme (DSS) starting from the 2023/24 school year. Parents are encouraged to utilise the e-submission platform to submit online applications for the student grant for the 2023/24 school year for students studying in the aforementioned schools during the specified period in September 2023. To submit applications electronically, parents must have an "iAM Smart+" user account with digital signing functionality. It is strongly recommended that parents register for "iAM Smart+" in advance. The EDB will provide further details regarding the application process for the "Student Grant" at a later date. For information on how to register for "iAM Smart+," please refer to the QR code provided in the summary form.
- (2) The Student Financial Office (SFO) has sent an electronic application login code to all continuing applicants via email or post. Parents are requested to independently submit the application online. If you have any inquiries about the Student Financial Assistance Scheme Application Form, please contact the staff of the Student Financial Office at 2802 2345.
- (3) If you wish to apply for a student grant, please visit the website of the Student Financial Office to apply online. You can obtain the link to the online application by scanning the QR code provided in the summary form.
- (4) Students aged 12 or above who do not possess a personal Octopus card (the Octopus card with the applicant's photo and name printed on it) must apply for a "student status" personal Octopus card. To apply for the MTR Student Travel Discount Scheme, you can directly apply online starting from 1<sup>st</sup> September 2023. The link to the online application can be obtained by scanning the QR code provided in the summary form. Alternatively, students can obtain the form (for the 2023/2024 academic year) at any MTR station to apply for the discount. If you need to renew the "student status" on your Personalised Octopus card, you can apply through the MTR online platform starting from 1<sup>st</sup> September 2023. Please scan the QR code in the brief form to access the relevant instructional video.

QR code link for the "Student Grant," "Student Financial Assistance Scheme," and "MTR Student Travel Concession Scheme":

	QR Code	Hotline
I Am Smart +		1823
Student Grant		2802 2345
MTR Student Travel Concession Scheme		2881 8888
Video of MTR Student Travel Concession Scheme Renewal Application		2881 8888

Yours faithfully,

Ms. Wong Kin Yee  
Principal



Reply Slip

Dear Principal,

**Application for the "Student Grant," "Student Financial Assistance Scheme," and "MTR Student Transport Concession Scheme"**

I am the parent/guardian of student \_\_\_\_\_ ( ) from Class \_\_\_\_\_. I hereby acknowledge receipt of the school notice regarding the Application of the "Student Grant," "Student Financial Assistance Scheme," and "MTR Student Transport Concession Scheme".

Name of Parent/Guardian: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

Ref: SC/23-24/1a

Bible words: But as for the seed that fell on rich soil, they are the ones who, when they have heard the word, embrace it with a generous and good heart, and bear fruit through perseverance. (Luke 8:15)

Yuen Long Catholic Secondary School  
2023-2024

28 August 2023

Dear Parents / Guardians,

**Consent form for Seasonal Influenza Vaccine School Outreach (Free) Program, Student Health Service, and eHealth Registration**

Vaccination is one of the most effective methods to prevent seasonal influenza and its associated complications. To enhance the influenza vaccination rate among school children, the government has supported schools in organising outreach vaccination services. Our school has enrolled in the "2023/2024 Seasonal Influenza Vaccine School Outreach (Free) Program" initiated by the Department of Health. Details are as follows:

Date:	20 <sup>th</sup> October 2023 (Friday)
Time:	10:00am – 12:00noon
Venue:	School
Fee:	Free
Medical Organisation:	JP Partners Medical Centre Limited

Parents are kindly requested to refer to "Appendix 5: 2023/24 Seasonal Influenza Vaccine School Outreach (Free) Program." Consent forms will be distributed during the first week of school. If parents agree to have their children participate in the program, please complete Part 3. If not, please fill out Part 4.

Additionally, the Student Health Service of the Department of Health offers center-based services for primary and secondary school students, aiming to identify health issues early and provide timely advice and intervention. Primary and secondary school students can voluntarily sign up for the annual health checkup each school year. For more information, please refer to "Appendix 6: Student Health Service Participation Form and Consent Form." If you agree to have your child participate in the service, please complete Parts A and B of the form distributed during the first week of school. If you do not agree for your child to participate, please fill out Parts A and C.

Finally, to facilitate authorised public and private healthcare institutions in accessing and sharing electronic health records of participating patients for medical purposes, the government encourages citizens to register for "e-Health" as outlined in "Appendix 7: e-Health Consent Form". If parents wish to register their children with "eHealth", please complete and sign the consent form. Our school will assist in processing the application. Completed documents must be returned to the class teacher for collection on or before 4<sup>th</sup> September. If you have any inquiries, please contact the class teacher or the designated teachers at 2443 1363 during school hours.



Yours faithfully,

Ms. Wong Kin Yee  
Principal



Dear Principal,

**Consent form for Seasonal Influenza Vaccine School Outreach (Free) Program, Student Health Service, and eHealth Registration**

I am the parent/guardian of student \_\_\_\_\_ ( ) from Class \_\_\_\_\_. I hereby acknowledge receipt of the school notice regarding the Consent form for the Seasonal Influenza Vaccine School Outreach (Free) Program, Student Health Service, and eHealth Registration.

Name of Parent/Guardian: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

Ref: SC/23-24/1b

Bible words: But as for the seed that fell on rich soil, they are the ones who, when they have heard the word, embrace it with a generous and good heart, and bear fruit through perseverance. (Luke 8:15)

Yuen Long Catholic Secondary School  
2023-2024

28 August 2023

Dear Parents / Guardians,

**Student Activities Support Grant**

The school receives annual funding to provide subsidies for students from financially disadvantaged families in grades S.1 to S.6. These subsidies aim to enable students to actively participate in school-organised learning activities and support their overall growth and development.

The eligibility criteria for applying for this grant are as follows:

1. Families receiving Comprehensive Social Security Assistance.
2. Families currently receiving the full amount of textbook and travel allowance from the Student Financial Office.
3. Families currently receiving half the amount of textbook and travel allowance from the Student Financial Office.
4. Families experiencing financial difficulties (an application letter must be submitted, stating the reasons).

To ensure accurate recipient count and appropriate resource allocation, parents interested in applying for the aforementioned support subsidy are kindly requested to complete the following reply slip and attach a copy of the textbook and travel subsidy certificate (full or half amount) or the certificate of receipt of comprehensive social security assistance. Students should place the reply slip and required documents into the "Student Activities Support Grant" application box at the School Office within two weeks after the first week of school for further processing. Those who do not intend to apply are not required to submit the reply slip. If you have any inquiries, please contact Vice Principal Mr. C.P. Cheung at 2443 1363 during school hours.

Yours faithfully,



Ms. Wong Kin Yee  
Principal

----- Reply Slip -----

Dear Principal,

**Student Activities Support Grant**

I am the parent/guardian of student \_\_\_\_\_ ( ) from Class \_\_\_\_\_. I hereby acknowledge receipt of the school notice regarding the application for the Student Activities Support Grant.

- \*☐ I intend to apply. I hereby declare that I meet the following application qualifications:
- ☐ Families receiving Comprehensive Social Security Assistance
  - ☐ Currently receiving the full amount of textbook and travel allowance from the Student Financial Office
  - ☐ Currently receiving half the amount of textbook and travel allowance from the Student Financial Office
  - ☐ Family experiencing financial difficulties and have submitted the application letter to the school.

\*Please mark (✓) the appropriate box.

Enclosed with the reply slip, please find a copy of the textbook and travel allowance (full or half amount) or the certificate of receipt of comprehensive social security assistance.

Name of Parent/Guardian: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

Ref: SC/23-24/1d

Bible words: But as for the seed that fell on rich soil, they are the ones who, when they have heard the word, embrace it with a generous and good heart, and bear fruit through perseverance. (Luke 8:15)

# Appendix 1: Class schedule for September

## Yuen Long Catholic Secondary School 2023-2024 class schedule for September

### (1) 1 September 2023 (Friday) timetable

Time	Period	Content					
		S.1	S.2	S.3	S.4	S.5	S.6
8:10-8:30	0	Morning Assembly and class teacher session					
8:30-9:00	1	Student activities (Hall)			In-class affairs		
9:00-9:30	2	In-class affairs			curriculum development (Hall)		
9:30-9:40		Recess (10 mins)					
9:40-10:10	3	In-class affairs			Academic Administration (Hall)		
10:10-10:40	4	In-class affairs			Discipline group (Hall)		
10:40-10:50		Recess (10 mins)					
10:50-11:20	5	Discipline group (Hall)			In-class affairs		
11:20-11:50	6	Academic Administration (Hall)			In-class affairs		
11:50-12:00		In-class affairs			In-class affairs		

### (2) 4 September (Monday) timetable

Time	Period	Content					
		S.1	S.2	S.3	S.4	S.5	S.6
8:10-8:30	0	Morning Assembly and class teacher session					
8:30-9:00	1	In-class affairs			Student Affairs and Awards (Hall)		
9:00-9:30	2	Student Affairs and Awards (Hall)			Development and Growth Day introduction (Rm421)	In-class affairs	In-class affairs
9:30-9:40		Recess (10 mins)					
9:40-10:10	3	Information Technology and Audiovisual cum Examination and Data Analysis (Hall)			In-class affairs		
10:10-10:40	4	Reading promotion (Hall)			In-class affairs		
10:40-10:50		Recess (10 mins)					
10:50-11:20	5	In-class affairs	Development and Growth Day introduction (Rm421)	In-class affairs	Information Technology and Audiovisual cum Examination and Data Analysis (Hall)		
11:20-11:50	6	In-class affairs			Reading promotion (Hall)		
11:50-12:00		Class teacher session					

(3) 5 September (Tuesday) timetable

(5) 5 September (Tuesday) timetable							
Time	Period	Content					
		S.1	S.2	S.3	S.4	S.5	S.6
8:10-8:30	0	Morning Assembly and class teacher session					
8:30-9:00	1	In-class affairs			Student Development, National and Civic Education (Hall)		
9:00-9:15		Recess (15 mins)					
9:15-9:45	2	Opening of school prayer etiquette (Chapel)			Career Planning (Hall)		
9:45-10:15	3				Discipline group (Hall)		
10:15-10:30		Recess (15 mins)					
10:30-11:00	4	Discipline group (Hall)			Opening of school prayer etiquette (Chapel)		
11:00-11:30	5	Career Planning (Hall)					
11:30-12:00	6	Student Development, National and Civic Education (Hall)			In-class affairs		

(4) Classes will be held on a half-day schedule from Wednesday 6<sup>th</sup> September to Friday 15<sup>th</sup> September. The arrangements are as follows:

Time	Period
08:10-08:15	Morning Assembly
08:15-08:45	1
08:45-09:15	2
09:15-09:25	Recess 1
09:25-09:55	3
09:55-10:25	4
10:25-10:35	Recess 2
10:35-11:05	5
11:05-11:35	6
11:35-11:45	Recess 3
11:45-12:15	7
12:15-12:45	8
12:45-13:15	9

Remarks:

1. Classes will be held on a half-day schedule, and school will conclude at 13:15.
2. The morning assembly during the half-day schedule will be led by the first period teacher.
3. There will be no lunch period or tenth period arrangement during half-day classes, and school will conclude at 13:15.
4. If a student is marked late or fails to meet uniform/grooming standards, a detention from 13:15 to 14:15 will be assigned on the next school day.
5. Development and Growth days for all form levels are excluded. Please refer to the relevant notices (DG1-3) for details at each form level.



- (5) Classes will resume on a full-day schedule starting from Monday 18<sup>th</sup> September. The arrangements are as follows:

Time	Period
08:10-08:30	Morning Assembly
08:30-09:05	1
09:05-09:40	2
09:40-09:55	Recess 1
09:55-10:30	3
10:30-11:05	4
11:05-11:15	Recess 2
11:15-11:50	5
11:50-12:25	6
12:25-13:40	Lunch
13:40-14:15	7
14:15-14:50	8
14:50-15:25	9
15:25-15:40	Class teacher session

Remarks:

1. For S.1 and S.2 students, a tenth period will be added on Tuesdays and Thursdays from 15:25 to 16:00.
  2. S.5 students who study Japanese are required to attend the tenth period on Tuesdays and Thursdays, from 15:25 to 16:00.
  3. All after-school extension activities, such as co-curricular activities, central supplementary classes, and homework tutoring classes, will be conducted after 16:00.
- (6) In the afternoon of Friday 8<sup>th</sup> September, Thursday 14<sup>th</sup> September, Friday 15<sup>th</sup> September, and Friday 29<sup>th</sup> September, there will be teacher development activities or teacher meetings, and school will conclude at 13:15.

## Appendix 2: Class schedule 2023-2024

### Yuen Long Catholic Secondary School 2023-2024 Class schedule

Full-day class schedule

Time	Period
08:10-08:30	Morning Assembly
08:30-09:05	1
09:05-09:40	2
09:40-09:55	Recess 1
09:55-10:30	3
10:30-11:05	4
11:05-11:15	Recess 2
11:15-11:50	5
11:50-12:25	6
12:25-13:40	Lunch
13:40-14:15	7
14:15-14:50	8
14:50-15:25	9
15:25-15:40	Class teacher session

Half-day class schedule

Time	Period
08:10-08:15	Morning Assembly
08:15-08:45	1
08:45-09:15	2
09:15-09:25	Recess 1
09:25-09:55	3
09:55-10:25	4
10:25-10:35	Recess 2
10:35-11:05	5
11:05-11:35	6
11:35-11:45	Recess 3
11:45-12:15	7
12:15-12:45	8
12:45-13:15	9

#### Remarks:

1. For S.1 and S.2 students, a tenth period will be added on Tuesdays and Thursdays from 15:25 to 16:00.
2. S.5 students who study Japanese are required to attend the tenth period on Tuesdays and Thursdays, from 15:25 to 16:00.
3. All after-school extension activities, such as co-curricular activities, central supplementary classes, and homework tutoring classes, will be conducted after 16:00 .
4. There will be no lunch period or tenth period arrangement during half-day classes, and school will conclude at 13:15.
5. The morning assembly during the half-day schedule will be conducted by the first period teacher.